

**Latimer County Tourism Trust Authority (LCTTA) Board Meeting
Minutes of April 10, 2015**

The LCTTA Board met April 10, 2015 at the Kiamichi VoTech, Talihina Campus. The meeting was called to order at 11:25am by Chairman Mooney following a presentation and facility tour of the facility. Roll call indicated members present were Chairwoman (CH) Maryellen Mooney; Vice Chairwoman (VC) Jodie White, Red Oak Rep; Wade Thomson, District 2 Rep, Executive Director (Dir) Tamra Tilley and Clerk Lori Chrestman. Absent were Mae Mings, Secretary, at a medical appointment and Melissa Juarez, District 3 Rep, with a work related appointment. CH Mooney declared that a quorum was present and proceeded with the Board Meeting.

3. Adoption of Agenda:

CH Mooney made the motion to adopt the agenda which was seconded by VC White.

The vote taken:

CH Mooney Yes VC White Yes Mr. Thomson Yes Ms. Mings Absent Ms. Juarez Absent

The motion passed.

4. Approval of March 13, 2015 Minutes:

Mr. Thomson stated his absence at the March 13 Board Meeting should be corrected to read due to his working with visiting students from Boston College, not attending a trade show.

VC White moved to accept March 13, 2015 LCTTA Board Meeting Minutes with the correction. CH Mooney seconded the motion.

The vote taken:

CH Mooney Yes VC White Yes Mr. Thomson Abstain Ms. Mings Absent Ms. Juarez Absent

The motion passed.

5. Financial Report:

A. Dir Tilley stated the \$500 invoice for an ad in "Ride Texas" has been paid.

B. Dir Tilley discussed the invoices presented by Ms. Bobby Ward, stating she will verify if the invoices are, in fact, quotes. She will also remind Ms. Ward the first step is to obtain a purchase order (PO) prior to initiating business with any company.

C. Dir Tilley stated all POs are paid for ads in the "Choctaw Country Guide".
The Financial Report was adopted as presented.

6. Public Comment:

There was no public comment.

7. Discussion and Possible Action Concerning Web Advertising:

Dir Tilley stated she had received the log in information from Ms. Hugle so will be able to access the LCTTA website.

8. Discussion and Possible Action Concerning Grant Applications:

There were no Grant Applications presented for consideration.

9. Old Business:

A. Status of Financial Audit:

Dir Tilley stated there is no updated information. The LCTTA Board is still awaiting a date for the scheduled audit.

B. Status of Chamber of Commerce Sign Project:

CH Mooney stated there is no updated information.

10. New Business:

CH Mooney led the LCTTA Board in a discussion reference the email from Ms. Juarez suggesting her possible resignation due to work commitments causing her inability to attend several Board Meetings. The following points were made:

A. Discussed feasibility of appointing/authorizing proxy for representatives.

(1) Must be from same district

(2) Must be approved by appointing commissioner.

B. Need to research Open Meetings Statutes for legality of proxy for appointee; no proxy can be appointed for elected officials.

C. LCTTA bylaws should specify guidelines for proxy.

CH Mooney: I will call Joyce Parnell for parliamentary procedure ruling.

VC White moved to approve appointing a proxy from same district to attend the LCTTA Board Meetings in those instances when the appointed representative is not available.

The vote taken:

CH Mooney Yes VC White Yes Mr. Thomson Yes Ms. Mings Absent Ms. Juarez Absent

The motion passed.

CH Mooney: I will verify research to verify the legality of this action and get back to the Board.

CH Mooney asked the Board Members their views on the question of accepting the resignation of Ms. Juarez.

VC White: I do not think she should resign as her input is valuable. Since we do not have specific bylaw requirements to follow, I think she should remain as the appointee and let the Board pursue the possibility of a representative proxy for those times she has to work.

Mr. Thomson: Melissa has been a good Board Member with thoughtful input. We all have had conflicts in our scheduling at one time or another.

Mr. Thomson moved to not accept the resignation of Rep Melissa Juarez; VC White seconded the motion.

Following is a record of the vote taken:

CH Mooney Yes VC White Yes Mr. Thomson Yes Ms. Mings Absent Ms. Juarez Absent

The motion passed.

11. Adjourn:

VC White moved to adjourn the meeting and Mr. Thomson seconded the motion.

The vote taken:

CH Mooney Yes VC White Yes Mr. Thomson Yes Ms. Mings Absent Ms. Juarez Absent

The motion passed.

The Chairwoman adjourned the LCTTA Board Meeting at 11:45am.

The next meeting is scheduled for May 8, 2015, 9:30am, at the Wilburton Chamber of Commerce.

ORIGINAL SIGNED

Maryellen Mooney, Chairwoman

ORIGINAL SIGNED

Jodie White, Vice Chairwoman

ORIGINAL SIGNED

Wade Thomson, District 2

ABSENT

Melissa Juarez, District 3

ABSENT

Mae Mings, Secretary/Treasurer